GATEWAY ADULT EDUCATION CONSORTIUM
MEETING MINUTES
Hart District Office – Board Room
21380 Centre Pointe Parkway
1:00 – 2:00 p.m. Friday
August 26, 2016

Members Present: Jerry Buckley, Mariane Doyle, Audrey Green, Jodie Hoffman, Mike Kuhlman, Lisa Pavik, Diane Stewart

Guests Present: John Makevich, Denee Pescarmona

1.1 Called to Order	The meeting was called to order at 1:00 p.m.
1.2 Flag Salute	Flag salute was led by Mr. Kuhlman
1.3 Welcome to Guests/Introductions/Recognition of Staff Representatives	Mr. Buckley welcomed members and guests and introductions were made. Mr. Kuhlman invited any guests to speak on any item of the agenda and to address the Board.
1.4 Approval of May 24, 2016 Board Minutes APPROVED	Motion to approve agenda: M. Kuhlman Second: J. Buckley
1.5 Approval of Agenda	Motion to approve agenda: M. Kuhlman Second: J. Buckley
1.5 Recognition/Information	
2.1 Ratification of Q2 Expenditure Report	Motion to approve: J Buckley Second: M. Kuhlman
2.2 Ratification 15/16 Student Data Report	Motion to approve: J Buckley Second: M. Kuhlman
2.3 Ratification of 16/17 Annual Plan	Motion to approve: M.Kuhlman Second: J Buckley
3.1 15/16 Q2 REPORT	Report was submitted July 31, 2016
3.2 15/16 STUDENT DATA PLAN	Report was submitted July 25, 2016
3.3 16/17 ANNUAL PLAN	Report was submitted August 17,2016
3.4 AEBG 16/17 PROGRAM ASSURANCES	All consortium members are obligated to read and agree to

	adhere to the annual Program Assurances.
4.1 Programing and Planning Golden Oak - Adult School	● M. Doyle shared Pleasantview Update: Program no longer meets 7 focus areas. Hart District will discontinue support of program December 2016. Instructor paid by Hart retired as of 8/29/16. Assessment was implemented and only seven could have been served through the consortium, however they would prefer to stay at Pleasantview and continue to have an income through that program. A letter notifying clients and families of this was sent out. ● GO Registration/Enrollment, 600 ESL, 125 GED
4.1 Programing and Planning Canyons Extension Continuing Ed /NonCredit	● D. Stewart reported that: NonCredit Computer class were piloted this summer at AMS fulfilment with 25 enrollees. That facility would like to add two more of the Computer classes this fall. in addition 6 short-term computer classes have been scheduled on the Valencia campus. Lisa Pavik reported on Student services: Three Program Advisors have been added. Goal is to provided advisement to every student enrolling in NonCredit classes and developing an Ed plan. LAnguages now spoken in the office include Spanish, Farsi, Russian, Korean, and Arabic.
5.1 Website	M. Doyle shared new www.gatewayscv.org website and included the potential expansion of information that can be added.

5.2 Facility Updates	D Stewart reported that Canyons is out growing the many facilities utilized in the community. NonCredit classes are held in 10 facilities in the community and it has become challenging to coordinating classes, facility schedules and limitation of room availability per site. On a positive note, Canyons has a partnership with AMS fulfillment for their new Learning Center in Castaic, it would be optimal to have a Central location in the Valley.l
6.1 Next Board Meeting	Friday, November 4, 2016 COC – Canyons Hall 211, 12:00 p.m. to 2:00 p.m.
New World of Work Training	Wednesday, November 9, 2016 and Thursday, November 10, 2016
7.1 Adjournment	Meeting Adjourned at 1:58 p.m.