GATEWAY SCV
SANTA CLARITA VALLEY ADULT EDUCATION CONSORTIUM

Board of Trustees Meeting #03

AGENDA CATEGORY **Business**

ITEM/TITLE **16/17 AEBG Program Assurance**

- [ ] **ACTION/CONSENT**
- [ ] **ACTION**
- [x] **INFORMATION**
- [ ] **DISCUSSION**

BACKGROUND / ANALYSIS:

Per Funding terms and conditions for the Adult Education Block Grant all members must read and adhere to the AEBG Program Assurances. See attached

FISCAL IMPLICATIONS:

16/17/ Consortium Allocation	**$1,227,186**
Hart District allocation	**$ 840,678**
COC District allocation	**$ 386,508**

RECOMMENDATIONS:

Information 16/17 AEBG Program Assurance

Submitted by:

Diane Stewart

AEBG

PARTNERING FOR A STRONG CALIFORNIA WORKFORCE

ADULT EDUCATION BLOCK GRANT (AEBG) PROGRAM ASSURANCES

Program Year: 2016-17

Purpose of Program Assurances

The Program Assurances are requirements of Consortium and Members as a condition of receiving funds. Applicants do not need to sign and return Program Assurances; instead, they must download them and keep them on file to be available for compliance reviews, complaint investigations, or audits.

Consortium and Member Effectiveness

For the purposes of evaluating Consortium effectiveness for the 2016–17 program year, the California Department of Education and California Community College Chancellor's Office have established the following indicators of compliance:

Consortium Effectiveness

Evaluation:

- Consortia will ensure services provided by Members address the needs identified in the adult education plan.

Expenditures:

- Consortia will expend AEBG funds in (1) the seven program areas supported by the AEBG grant and (2) in a manner that is consistent with their adult education *regional plan*.
    - *Program Areas:*
        (1) Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate.
        (2) Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.
        (3) Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.
        (4) Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school.

(5) Programs for adults with disabilities.
(6) Programs in career technical education that are short term in nature and have high employment potential.
(7) Programs offering pre-apprenticeship training activities conducted in coordination with one or more apprenticeship programs approved by the Division of Apprenticeship Standards for the occupation and geographic area.

- Consortium expenditures will align with (1) the objectives and (2) activities listed in the required *annual plan*.
    - *Objectives:*
        - Integration and Seamless Transition
        - Gaps in Service
        - Strategies to Accelerate Student Progress
        - Shared Professional Development
        - Leveraging Regional Resources

Governance and Collaboration:

- Consortia will establish governance structures for decision-making.

Membership:

- Consortia will invite all eligible members in the region to participate in the AEBG initiative.

Planning:

- Consortia will approve and submit the required Annual Plan Template.
- Consortia will approve and submit the required Three-Year plan, which may include amendments.
- Consortia will share information on related programs offered and the resources used to support those programs.
- Consortia will participate in statewide leadership activities.

Reporting:

- Consortia will report student-level enrollment and outcome data for mid-year and end-of-year reporting.
- Consortia will submit expenditure and progress reports.

Member Effectiveness

Expenditures:

- Members will expend AEBG funds in the seven program areas and provide services consistent with approved Consortium plans.

Governance and Collaboration:

- Members will participate in both the development and submission of the Annual Plan Template.
- Members will participate in Consortium and public meetings.
- Members will participate in final decisions made by the Consortia with which they are affiliated.

Planning:

- Members will participate in both the development and submission of the Three-Year Annual Plan, which may include amendments.
- Member expenditures of AEBG funds will align to the objectives and activities included in the Annual Plan.
- Members will provide services that address the needs identified in the adult education plan.

Reporting:

- Members will report student-level enrollment data and outcomes for mid-year and end-of-year reporting.
- Members will share information on both programs offered and the resources used to support the programs.
- Members will file bi-annual financial expenditure and progress reports with their regional Consortium.